

Kobe International Exhibition Hall: Equipment Fee List

Update Date: April 1, 2026

【Common / All Buildings】

Item Name	Stock	Fee (Tax Incl.)	Specifications / Remarks
【Venue Equipment】			
Award Tray (Large)	2	¥200	Outer: W540×D385×H55 / Inner: W480×D320×H50 (A3 size)
Award Tray (Small)	2	¥200	Outer: W455×D315×H45 / Inner: W400×D240×H40 (B4 size)
【Stage Equipment】			
Gold Folding Screen	1	¥5,000	W5798×H2100
【Video Equipment】			
Self-standing Screen (Small)	3	¥1,500	W2100×H2100 (AURORA WS21DX)
Self-standing Screen (Small)	2	¥1,500	W1200×H1200 (AURORA M-120M)
【Audio Equipment】			
Dynamic Microphone	-	¥1,300	Wired microphone
Wireless Microphone	-	¥2,600	B-band (Adjustment required to prevent interference)
Tie-pin Wireless Microphone	-	¥2,600	
Microphone Stand A	-	¥400	Boom type
Microphone Stand B	-	¥300	Desktop type
Portable Microphone	-	¥1,150	Set of portable amplifier and microphone
Audio Line	-	¥2,200	
Wired Broadcasting	-	¥1,050	Broadcasting equipment in each organizer's office
CD Player	-	¥3,150	
MD Player	-	¥3,150	
DVD Player	2	¥3,150	Pioneer BDP-3110-k/-w
Portable Audio Console	1	¥10,000	
Radio Recording/Relay Fee	-	¥7,000	
Recording/Filming Fee (Other than broadcasting)	-	¥4,000	
Audio/Lighting Labor (9:00~18:00 / 13:00~22:00)	-	¥31,000	
Audio/Lighting Labor (9:00~22:00)	-	¥35,200	
Audio/Lighting Labor (Overtime)	-	¥6,500	
【Internet】			
Internet Connection (Wired)	-	¥11,000	Wired ports in each building; Fee per building; Notify location in advance
Internet Connection (Wi-Fi)	-	¥11,000	APs in each building; Fee per building; SSID/PASS can be specified (conditions apply)
16-port HUB	1	¥1,500	Installation/Connection by organizer
8-port HUB	3	¥1,000	Installation/Connection by organizer
LAN Cable	-	¥200	
Convention Network	-	¥52,500	Connecting Exhibition Hall, Conference Center, and Portopia Hotel via dark fiber
Intranet Connection Fee	-	¥2,000	Fee per line; LAN cable fee is separate
PC Switcher	-	¥5,250	
【Telephone Fees】			
Phone/International/FAX Fees (from office)	-	Actual Cost	
【Copy / Print】			
Copy Machine	-	B&W ¥10 Color ¥50	Available in organizer offices (Copy card required); No USB printing

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Item Name	Stock	Fee (Tax Incl.)	Specifications / Remarks
PC Printing	-	¥50 (A4 only)	Print from office PC; USB/SD card supported
【Parking Service Vouchers】			
Parking Ticket (1-hour)	-	¥200	Valid only for same-day entry/exit
Parking Ticket (2-hour)	-	¥400	Valid only for same-day entry/exit
Parking Ticket (3-hour)	-	¥500	Valid only for same-day entry/exit
Parking Ticket (4-hour)	-	¥600	Valid only for same-day entry/exit
Parking Ticket (5-hour)	-	¥700	Valid only for same-day entry/exit
Parking Ticket (1-day)	-	¥800	Valid only for same-day entry/exit
【Others】			
Pantry (Bldg 2 1F/2F/3F, Bldg 3)	-	coffee ¥5,000 party ¥15,000	For coffee/tea use or party/cooking use
Multi-purpose Space Usage Fee	-	¥300	For sales (books, food, goods), PR signs, food trucks, etc., in lobby/common areas
Banner Hanging Device (Bldg 1 Front East)	-	¥2,800	Lifting device available
Banner Hanging Device (Bldg 3 East Side)	-	¥2,800	No lifting device for horizontal banners; aerial work platform required

Fees for auxiliary facilities and equipment are charged per day of use

【Building No. 1】

Item Name	Stock	Fee (Tax Incl.)	Specifications / Remarks
【Venue Equipment】			
Stacking Chair (Blue) 【Bldg 1 1F Exclusive】	360	¥180	W490×D502×H760
Table (Silver Legs) 【Bldg 1 1F Exclusive】	120	¥480	W1800×D450×H700
Stacking Chair (Red) 【Bldg 1 2F Exclusive】	2010	¥180	【Free for conferences】 assemblies only (exams, etc.)
Conference Table (White) 【Bldg 1 2F Exclusive】	500	¥0	【Free for conferences】 assemblies only (exams, etc.)
Display Table (Aluminum Legs) 【Bldg 1 2F Exclusive】	150	¥480	May be free depending on purpose for conferences/assemblies
Whiteboard (Double-sided)	7	¥400	【Shared Bldg 1 & 2】
Message Board (Large)	3	¥1,570	【Shared Bldg 1 & 2】 ; Cork board
Belt Partition	40	¥260	【Shared Bldg 1 & 2】 ; 4-way connection
Bi-fold Partition	5	¥1,570	【Shared Bldg 1 & 2】 ; Tape/Tacks prohibited
Guidance Board (L-shaped Stand)	15	¥210	【Shared Bldg 1 & 2】
【Stage Equipment】			
Podium (Large)	3	¥1,500	【Shared Bldg 1 & 2】 ; For stage center
Podium (Medium)	-	¥1,500	【Shared Bldg 1 & 2】 ; For PC use
Podium (Small)	6	¥400	【Shared Bldg 1 & 2】 ; For MC (No PC)
Flower Stand	2	¥500	【Shared Bldg 1 & 2】
【Telephones】			
Rental Telephone	5	¥2,620	【Shared Bldg 1 & 2】 ; Call charges extra
Phone Line Only	-	¥1,500	

【Shared Bldg 1 & 2】 " is the total for both buildings. Prior coordination is required for single-building use.

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【Building No. 2】

Item Name	Stock	Fee (Tax Incl.)	Specifications / Remarks
【Venue Equipment】			
Stacking Chair (Red/Fabric) 【Exclusive to Bldg 2, 1F】	2,100	¥180	Overall: W495 x D480 x H760 / Seat: W455 x D430 x H440
Table (Black/Fixed) 【Exclusive to Bldg 2, 1F】	460	¥480	W1800 x D450 x H700
Whiteboard (Double-sided)	7	¥400	Board: W1800 x H900 / Overall: W1890 x D570 x H1800 【Shared with Bldg 1 & 2】
Message Board (Large)	3	¥1,570	Board: W1800 x H1800 / Overall: W1800 x D450 x H2000 【Shared with Bldg 1 & 2】
Belt Partition	40	¥260	Belt Length: 2000 / Post Height: 864.4-way connection possible. 【Shared with Bldg 1 & 2】
Tri-fold Partition (Paid)	5	¥1,570	W1800 x H2100 Tape/pins NOT allowed 【Shared with Bldg 1 & 2】
Guidance Sign (L-shaped stand)	15	¥210	Base: 340 x 280 / Total Height: 1400–2500 / Hanger: 400 【Shared with Bldg 1 & 2】
【Stage Equipment】			
Stage A Use 【Exclusive to Bldg 2, 1F】	1 set	Day 1: ¥214,500 Day 2+: ¥71,500	W11700 x D4500 x H900 Includes skirting *Custom sizes available (Consultation required)
Stage B Use 【Exclusive to Bldg 2, 1F】	1 set	Day 1: ¥171,600 Day 2+: ¥57,200	W11700 x D3600 x H900 Includes skirting *Custom sizes available (Consultation required)
Temporary Stage 【Exclusive to Bldg 2, Room 3A】	14	Day 1: ¥3,150 Day 2+: ¥1,050	W2400 x D1200 x H300
Podium (Large)	3	¥1,500	【Shared with Bldg 1 & 2】W1200 x D600 x H1000 For center stage use.
Podium (Medium)	4	¥1,500	【Shared with Bldg 1 & 2】W900 x D600 x H1000 For PC use.
Podium (Small)	6	¥400	【Shared with Bldg 1 & 2】W500 x D450 x H1000 MC stand (No PC).
Flower Stand	2	¥500	【Shared with Bldg 1 & 2】W550 x D550 x H750
【Video Equipment】			
Screen (Extra Large) 【Convention Hall, fixed equipment】	2	¥10,000	W12000 x H11000 (Custom size)
Screen (Medium) 【Convention Hall, fixed equipment】	3	¥5,250	Set of 2 curtains for the left/right. W9000 x H12000
Screen (Large) 【Exclusive to Bldg 2, Room 2A】	1	¥5,000	W2656 x H1494 (120-inch 16:9) 「KIC KH-HD120W」
Screen (Extra Large) 【Exclusive to Bldg 2, Room 3A】	1	¥10,000	W9000 x H4000 (Custom size)
Projector (Large)	1	Day 1: ¥30,000 Day 2+: ¥21,000	5,800 Lumens 「Panasonic PT-EW640J」
Projector (Small)	2	Day 1: ¥15,750 Day 2+: ¥10,500	2,600 Lumens 「EPSON EB-S02H」
【Lighting Equipment】			
Lighting Equipment Usage Fee	-	¥700	Applied when using facility circuits. Fee per 1kW used. Permanent circuits.
Bldg 2, 1F Lighting Surcharge	-	¥5,000	Applies when Bldg 2, 1F is lit.
Lighting Set	-	¥5,000	【Exclusive to Bldg 2, 1F】 Applied when using facility circuits (up to 20kW).
Add. Spotlight (1kW)	-	¥1,050	【Exclusive to Bldg 2, 1F】For usage exceeding 20kW set.
Add. Spotlight (500W)	-	¥520	【Exclusive to Bldg 2, 1F】For usage exceeding 20kW set.
Add. Lighting Par Lightx	-	¥520	【Exclusive to Bldg 2, 1F】For usage exceeding 20kW set.
Pin Spot (2kW) 【Exclusive to Bldg 2, 1F】	2	¥3,000	【Exclusive to Bldg 2, 1F】「USHIO U-TECH」

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Item Name	Stock	Fee (Tax Incl.)	Specifications / Remarks
[Audio Equipment]			
Intercom Headset	-	¥1,570	【Exclusive to Bldg 2, 1F】
Stage Speaker (Large)	-	¥2,620	【Exclusive to Bldg 2, 1F】
Stage Speaker (Medium)	-	¥2,100	【Exclusive to Bldg 2, 1F】
Stage Speaker (Small)	-	¥1,150	【Exclusive to Bldg 2, 1F】
Main Speaker	-	¥1,800	【Exclusive to Bldg 2, 1F】
External Audio Equip. Fee	-	¥10,000	【Exclusive to Bldg 2, 1F】
TV Recording/Relay Fee	-	¥13,000	
[Telephones]			
Rental Fax	1	¥3,150	
Phone Line Only	-	¥1,500	
[Other]			
Reception Room (Bldg 2, 1F West)	-	AM or PM: ¥10,500 Full Day: ¥21,000	Morning (9:00-13:00) Afternoon (13:00-17:00)

Fees for equipment and facilities used in conjunction with the exhibition hall are charged once per day of use.

【Shared Bldg 1 & 2】 " is the total for both buildings. Prior coordination is required for single-building use.

【Building No. 3】

Item Name	Stock	Fee (Tax Incl.)	Specifications / Remarks
【Venue Equipment】			
Stacking Chair (Blue)	990	¥180	W510×D530×H760
Table (Aluminum)	150	¥480	W1800×D450×H700
Belt Partition	30	¥260	1-way connection only
Guidance Board (L-shaped Stand)	5	¥210	
【Stage Equipment】			
Podium (Medium)	1	¥1,500	For PC use
Podium (Small)	1	¥1,500	For MC (No PC)
Flower Stand	1	¥500	
【Telephones】			
Rental Telephone	3	¥2,620	Call charges extra
Phone Line Only	-	¥1,500	